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Lichfield, Staffordshire WS136YU

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Wednesday, 30 September 2020

Dear Sir/Madam

ASSESSMENT SUB-COMMITTEE

In light of the current Covid-19 pandemic and government advice on social distancing, a meeting of the Assessment Sub-Committee has been arranged to take place **THURSDAY, 8TH OCTOBER, 2020 at 4.00 PM** and will be held as a virtual meeting.

Notes to the Committee Members and the Committee's Adviser

Please arrive 15 minutes before the start time.

Notes to all other parties

Please arrive 5 minutes before the start time.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Christie Tims', written over a light grey circular stamp.

Christie Tims
Head of Governance and Performance

To: Members of Assessment Sub-Committee

Councillors Greatorex, Ho, Norman, Robertson and Spruce
Independent Person – Mr Ray Betteridge
Legal Adviser – Mrs Lorraine Fowkes, South Staffs Council



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AGENDA

1. Appointment of Chairman
2. **Exclusion of Press and Public**

RESOLVED: “That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972”

IN PRIVATE

3. Declarations of Interest
4. **Hearing**

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Documents included:-

1. Lichfield District Council’s Code of Conduct;
2. Link to recording;
3. Monitoring Officer’s Investigation Report including details of investigation;
4. Guidance Notes and Procedure for hearing.



By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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of the Local Government Act 1972.

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